# Wellesley Housing Authority

109 Barton Road Wellesley, Massachusetts 02481 (781) 235-0223 • Fax (781) 239-0802 • Wellesleyhousing@aol.com • Wellesley-Housing.org



## Wellesley Housing Authority Special Board Meeting In-Person Meeting Minutes Wednesday, June 16, 2021 – 9:00 AM

### 1. Roll Call

Janice G Coduri, Chairperson Odessa Sanchez, Assistant Treasurer Maura Renzella, Commissioner

### Other Attendees:

Sean G Barnicle, Executive Director

- 2. <u>Resolution #2021-26</u>: Approval of change order for additional siding repair and trim replacement for Barton Road siding project FISH #324082 in the amount of \$8,036.93.
  - a. Upon a duly made motion to approve the change order for additional siding repair and trim replacement for Barton Road siding project FISH #324082 in the amount of \$8,036.93 made by Commissioner Odessa Sanchez, and seconded by Commissioner Maura Renzella, the motion was approved by the following vote: 3-0.
- 3. Resolution #2021-27: Approval of change order for Front Office Covid adaptation project FISH #324095 in the amount of \$2,170.00.
  - a. Upon a duly made motion to approve the change order for Front Office Covid adaptation project FISH #324095 in the amount of \$2,170.00 made by Commissioner Maura Renzella, and seconded by Commissioner Odessa Sanchez, the motion was approved by the following vote: 3-0.

# Other Business: How to proceed with monthly meetings during the summer?

Executive Director Barnicle was asked to find out the options for rooms and times based on the current state of emergency ending on June 15, 2021 and no legislation passing as of 9:00 am on June 16, 2021 regarding the open meeting law and the extension of Remote Board Meetings. Executive Director Barnicle to report at the next board meeting.

### 4. Adjournment

a. Upon a duly made motion to adjourn made by Commissioner Odessa Sanchez and seconded by Commissioner Maura Renzella, the motion was approved by the following vote: 3-0

Next Meeting Date: Thursday June 24, 2021



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# Wellesley Housing Authority Board Meeting Amended Agenda

New Location: 107 Barton Road

Old Location: Online Remote Meeting
Wednesday, June 16, 2021 – 9:00 AM
<a href="https://www.wellesleymedia.org/live-streaming.html">https://www.wellesleymedia.org/live-streaming.html</a>
View on TV on Comcast 8/Verizon 40

- 1. Roll Call
- 2. New Business
  - a. <u>Resolution #2021-26:</u> Approval of change order for additional siding repair and trim replacement for Barton Road siding project FISH #324082 in the amount of \$8,036.93.
  - b. Resolution #2021-27: Approval of Change order for Front Office Covid adaptation project FISH #324095 in the amount of \$2,170.00.
- 3. Adjournment

### Next Meeting Date: Thursday June 24, 2021

#### REMOTE MEETING PROTOCOL

The online meeting will also be streaming live on above link and will be telecast live on Comcast channel 8 and Verizon channel 40. All residents seeking to participate shall call into 781-489-7528 (Town Hall Conference Line 7528) and await the opportunity to speak. The board will ask if anyone would like to speak before the Board moves on to the next agenda item. While a person is waiting to speak, please place your phone on mute, so the meeting is not interrupted unintentionally.

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Wellesley Housing Authority Board Meeting
Online Remote Meeting Agenda
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# **Explanation of Change Orders**

- 1. Resolution #2021-26: Approval of change order for additional siding repair and trim replacement for Barton Road siding project FISH #324082 in the amount of \$8,036.93.
  - a. The change order allowed Varieka construction in replace additional trim pieces around windows throughout Barton Road, and also allowed Varieka to repair and replace shed door thresholds that were rotted out.
    - i. The items were seen at a walk through with the WHA, DHCD, Varieka Construction and Russo Barr Architects.
    - ii. Items needed to be addressed for the project to be done correctly.
- 2. Resolution #2021-27: Approval of Change order for Front Office Covid adaptation project FISH #324095 in the amount of \$2,170.00.
  - a. The change order allowed the contractor to remove the old suspended ceiling in the waiting area of 109 Barton Road, and to replace it with a new suspended ceiling that matched the rest of the administrative office.
    - i. When the wall was moved, the ceiling no longed matched the suspended ceiling in the rest of the office.
    - ii. New lighting was installed in the waiting area, which emphasized the need to repair the ceiling correctly.
  - b. In lieu of carpet (original spec), the contractor proposed a vinyl plank floor, which would withstand foot traffic better than the original carpet.

Date:



CHANGE ORDER	Number 2					
Owner: Wellesley Housing Authority	Date: 03.31.2021 FISH No: 324082					
Development Number(s): 200-1	125/1/40.					
Contractor: Vareika Construction, Inc.	Architect: Russo Barr Associates, Inc.					
219 Walnut Street, Suite B	55 Sixth Road, Suite 6					
West Bridgewater, MA 02379	Woburn, MA 01801					
Telephone No: 508-583-3999	Telephone No: 781-273-1537					
Fax: 508-583-6888	Fax: 781-273-1695					
Email: jack@vareika.com	Email: dsacco@russobarr.com					
The following change is ordered in accordance with Article 8 of t	he General Conditions of the Contract:					
Additional trim repair at window locations (lump sum), additional l						
The Work described above shall (increase) (decrease)	e) <del>(not affect)</del> the Contract Sum by: \$ 8,036.93					
The Work described above represents an increase	in the <u>Original</u> Contract Sum of 2 %					
The effect of all Change Orders (including this on Contract Sum by:	e) is to increase in the <u>Original</u> 28 %					
The Work described above shall (increase) (not aff	ect) the Contract Time by 79 calendar days					
The conditions hereinbefore referred to are as follows:  A. The aforementioned change and work affected there B. The rights of the Owner are not prejudiced.  C. All claims against the Owner which are incidental to a  D. This change order is not valid until approved by the C  E. Signature of the Contractor indicates agreement here	eby is subject to all contract stipulations and covenants.					
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CHANGE O	RDER					Number	1	
Owner: We	ellesley	Housing Authority	Date:	4/15	/21	FISH	Manufacture	324095
Development	Number(s):	n/a		Harmon			140.	
Contractor:	JStraightline	Construction Inc.	- Archit	ect:	GCE	ARCHITECT	URE	
	18 Catalpa Circle		-	14 ROCKY WOODS TRAIL				
	Worcester, MA 01603			,	HOLL	ISTON, MA C	1746	
Telephone No	*		- Telenk	one N			***************************************	
Fax:			Telephone No: <u>978-761-3627</u> Fax:					
Email:			Email: gwen@gcearchitecture.com					
The following char	nge is ordered in a	ccordance with Article 8 of th	e General C	ondition	s of the	Contract:		
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